

MEMORANDUM

TO:

Faculty

FROM:

Donzell Lee

Provost & Executive \(\)

RE:

Mandatory Attendance – Fall Commencement 2017

DATE:

September 6, 2017

Faculty members are required to take part in the Fall Commencement Exercises. The line-up for faculty will begin at the Davey L. Whitney Health, Physical Education, and Recreation Complex at 9:15 a.m. December 8th.

Thank you in advance for being on time, for lining up early and remaining in line until the march begins. It is very important to follow the directions of the commencement marshals.

DL:bb

c:

Dr. Alfred Rankins

Deans Chairs