

**ASU DEANS/DIRECTORS COUNCIL ACTION NO. ASU:2-1-2011-001**

**DATE:** February 1, 2011

**AUTHOR:** Office of Academic Affairs

**COUNCIL SPONSOR:** Paul A. Broome

**PROJECT/PROPOSAL TITLE:**

**Academic Program Approval Policy & Procedure**

**ABSTRACT:**

It will be the policy as hereby approved by the Deans and Directors Council that all new academic degree programs for which academic credit is awarded will adhere to the following procedure for faculty and administrative approval.

New academic degree programs initiated at the department level must be approved by the departmental curriculum committee. The program proposal will then be forwarded to the departmental chairperson who upon approval will forward the proposal to the appropriate school dean. Once the dean has approved the new academic program, he/she will forward it to the University Curriculum Committee (UCC) for discussion and approval. After the UCC has approved the program, it will be forwarded to the Vice President for Academic Affairs, who will present it to the Deans and Directors Council for approval. Upon approval by the Deans and Directors Council, and with the signature of the Vice President for Academic Affairs, the new program proposal will be forwarded to the President. The President will present the proposal for a new academic degree program to the Board of Trustees of State Institutions of Higher Learning for final approval.

**COSTS:** -0-

**INITIAL/START DATE:** Spring 2011

**DISCUSSION:**

**COUNCIL ACTION:** APPROVED: YES  NO

**TABLED/POSTPONED:** \_\_\_\_\_

**DATE:** February 2, 2011

**Vice President for Academic Affairs: SIGNATURE** *Samuel L. White*