



Alcorn
State University

DA: May 10, 2018

TO: Deans

FR: Donzell Lee, Ph.D.
Provost & EVPAA

A handwritten signature in cursive script that reads "Donzell Lee".

RE: CERTIFICATION OF PARTICIPATION IN 2018 COMMENCEMENT

By close of business, Friday, May 11, 2018, provide a written confirmation certifying that all faculty in your instructional unit attended Spring 2018 Commencement. Where an instructor was *in absentia*, furnish the evidence along with your letter of justification upon which you approved their absence. Best.