



Policy Directory

Responsible Division: Finance and Administrative Services
Responsible Office: Human Resources
Issue/Revision Date: 12/01/2017

Part Time Employment - Staff

Policy:

Part-time employees shall be paid at an hourly rate which has been approved by the appropriate Vice President and University President/IEO. Persons employed less than one-half time and/or less than 4½ months are not eligible for membership in the Public Employees' Retirement System or group health and life insurance programs.