



Policy Directory

Responsible Division: Finance and Administrative Services

Responsible Office: Human Resources

Issue/Revision Date: 12/01/2017

Medical Leave – Physician Excuse

Policy:

After thirty-two (32) consecutive hours of absence due to illness, employees are required to present a medical excuse from the attending physician to the department supervisor upon return to work. Failure to present an excuse could result in disciplinary action, up to and including termination.